

ECHO Ontario Obsessive Compulsive Disorder

Statement of Collaboration

Collaborations with Community Partners

ECHO CAMH/Sunnybrook Health Sciences Centre is a demonstration project focused on Obsessive Compulsive Disorder (OCD) services funded by the Ministry of Health and Long Term Care.

Patient Relationship Disclaimer

Please note that ECHO CAMH/ Sunnybrook Health Sciences Centre case consultations do not create or otherwise establish a provider-patient/client relationship between any ECHO CAMH/ Sunnybrook Health Sciences Centre Hub Clinician and any patient whose case is being presented in an ECHO CAMH/ Sunnybrook Health Sciences Centre session (the “Session”). The Spoke understands that recommendations from the Hub do not in any way replace the diligence and professional expertise to be exercised by the Spoke sites with respect to their patients and any clinical advice given thereto.

Commitment to Collaboration

In the spirit of collaboration ECHO CAMH/ Sunnybrook Health Sciences Centre (The Hub) is committed to working with community partners (The Spokes). The Hub offers to do the following:

1. Discuss de-identified cases presented by Spokes and provide timely, verbal and written suggestions for care.
2. Offer weekly didactic pragmatic presentations via telemedicine on a wide range of mental health and addictions issues that are relevant to primary care providers from a wide range of disciplines.
3. Offer special training opportunities (face-to-face) to gain skills in interviewing patients, performing physical exam and treatment procedures, as available and as deemed appropriate in the Hub’s discretion.
4. Provide CME credit at no cost from the College of Family Physicians of Canada for participating in the Sessions and completing post Session evaluations, surveys and other evaluation activities.
5. Provide appropriate IT user support to facilitate connectivity and participation at CAMH.
6. Provide 15 min of discussion time at each session for clarification of recommendations, or urgent questions from previously discussed cases. These questions must be sent to key hub staff (see below) by email in advance.

Key Hub staff (and contact information) are listed below:

Name	Role	Phone Number	Email
Eva Serhal	Director	416-535-8501 x36785	Eva.Serhal@camh.ca
Sarah MacGrath	Lead Research Analyst	416-535-8501 x37672	Sarah.MacGrath@camh.ca
Christine Mitchell	Project Coordinator	416-535-8501 x30924	Christine.Mitchell@camh.ca

De-identified Information Notice and Confidentiality

Please note that no patient identifiers are to be used within any ECHO CAMH/ Sunnybrook Health Sciences Centre document, and communication correspondents. Unique ECHO IDs will be assigned for each case presented ECHO CAMH/ Sunnybrook Health Sciences Centre, but at no time without consent shall any identifiable personal information or personal health information of patients be included in the documents or correspondence between the Hub and the Spoke or as part of the Sessions. If, for whatever reason, personal information or personal health information of a patient is inadvertently disclosed in a Session, the disclosing Spoke clinician shall be responsible for ensuring that the privacy breach is addressed in accordance with the internal privacy policies and procedures of that Spoke.

The parties understand and agree that any information (including, without limitation, case presentation forms and any other relevant documentation or information) received as part of the Sessions shall be kept confidential and only used in connection in the context of the ECHO collaboration and for the purposes described in this statement of collaboration. In addition, it is understood that individual login information and passwords shall not be shared with any other person or otherwise used other than in connection with an ECHO Session.

Participation Notice

Please note that it is required to have a minimum of 70% attendance by a representative of the Spoke Organization for the duration of the ECHO sessions. We understand that you may have important commitments, busy clinical days and emergencies. Please inform the ECHO staff as soon as possible if you are unable to make it for a Session, or a series of Sessions. ECHO CAMH/ Sunnybrook Health Sciences Centre reserves the right to offer other interested parties your position to participate in ECHO Sessions if your attendance record has 3 consecutive absences without or if there is more than 30% of the Sessions are missed throughout the cycle.

It is expected that participants will adhere to the telemedicine etiquette that is included in the orientation package. Should any issues arise, the participant will be contacted offline by a member of Hub team to resolve the issue. ECHO Ontario OCD reserves the right to withdraw a participant at any time if the issue remains unresolved.

Recording, Photographs and Guests

The Spoke understands that the Sessions may be recorded by the Hub for educational purposes and agrees to ensure that all discussions regarding any cases and individuals are carried out in a manner that ensures anonymity and protection of privacy for the subjects of such discussions. For greater clarity, in the event that any personal information or personal health information is inadvertently disclosed as part of a Session, such information will be edited out of any recording. In addition, the Spoke understands that it shall not be permitted to record any Sessions other than for the educational purposes set out above; no recording shall be circulated or used in any way without express consent from the Spoke (and all individuals who appear in the recording).

The Spoke understands that from time to time the Sessions may be photographed, and such photos may be used by CAMH/Sunnybrook Health Sciences Centre internally at CAMH or Sunnybrook Health Sciences Centre, or may be shared externally on websites or with media outlets for the purposes of describing or otherwise promoting or profiling the work of the ECHO CAMH/Sunnybrook Health Sciences Centre initiative. No photos shall be circulated or used in any way without express consent from the Spoke (and all individuals who appear in the photo).

From time to time guests may join an ECHO Session provided that it is agreed upon in advance by the Session participants, and provided that such guests sign off on a confidentiality agreement prior to the Session.

Commitment to Collaboration – Community Partner (The Spokes)

In the spirit of collaboration, by completing the consent form, you will be consenting to fully participating in the ECHO Ontario OCD research study. We ask that you participate in weekly sessions by providing comments and asking questions with a minimum of 70% attendance in a 20-week cycle.